

Add Sections

The "div" function in Juxta allows you to add sections, such as chapters. You can view these sections and navigate directly to them in the document view. You can order them into a hierarchy and give each one a heading, such as a chapter number. In a later release of Juxta, this feature will allow you to create a table of contents.

1. Open the document to which you want to add the "Div"

- *The document will open in the editor*

2. Click in the document where you want to place the "Div"

3. Click on **Insert Div**

- *A black bar will appear*

4. Click in the bar on **Untitled Div**

- *A dialogue box will open*

5. In the "Heading" section, type in the title of the "Div"

6. Click on **Done**

- *The title will appear on the black bar*

7. In the lower left corner, click on the icon showing **four horizontal lines**

- *A "Document Structure" box will appear, showing all of the "Divs" in order*

8. Click on one of the "Divs" to be brought to that section in the edition